|  |  |  |  |
| --- | --- | --- | --- |
| **Competition:** |  | | |
| **Technical Representative:** |  | **Email:** |  |
| **Chief Data Specialist:** |  | **Email:** |  |
| **Host Committee Chairman:** |  | **Email:** |  |
| **Location:** |  | **Dates:** |  |

Ice Surface Notes

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Rink 1** | **Rink 2** | **Rink 3** |
| **Size** |  |  |  |
| **Ice Quality** |  |  |  |
| **Resurfacing** |  |  |  |
| **Lighting** |  |  |  |
| **Ice Temperature** |  |  |  |
| **Internet Access** |  |  |  |
| **Heating** |  |  |  |

Organization Notes

|  |  |
| --- | --- |
| **Event Timing**   * **Did events run behind or ahead due to TIMING?** |  |
| **Accommodations** |  |
| **On-site Transportation** |  |
| **Meal Arrangements** |  |
| **Music** |  |
| **Communications in the arena** |  |
| **Volunteers**   * **Dressing Room Attendants** * **Ice Patchers** * **Timers** * **Runners** * **Registration** |  |
| **Officials’ Stand/Officials’ Room** |  |
| **Coach/Volunteer Lounges** |  |
| **Data Specialists Room/Photocopier Access** |  |
| **Audience Viewing Area** |  |
| **Officials’ Gifts** |  |
| **Other Facilities** |  |

Officials Notes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Judge/Ref** | **TC** | **TS/ATS** | **DIO/VRO** |
| **Number of officials used** |  |  |  |  |
| **Highest qualification required** |  |  |  |  |
| **Was this enough officials?** |  |  |  |  |
| **If NO, how many more or less would be required?** |  |  |  |  |
| **Were all officials on time for their events?** |  |  |  |  |
| **Were all officials competent at their level?** |  |  |  |  |
| **Did any officials ask to change or drop events on site?** |  |  |  |  |

*Please include any sensitive information regarding individual officials in a separate document to Pat Mayne & Dawn Williams*

Organization Notes

|  |  |
| --- | --- |
| **Technical Representative notes** |  |
| **Chief Data Specialist notes** |  |
| **Host Committee notes** |  |
| **Other notes** |  |

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Tech Rep Name/Signature |  | Date Completed |

**Please send a copy of the completed report to:**

|  |  |
| --- | --- |
| Dawn Williams | [dawnnwilliams@telus.net](mailto:dawnnwilliams@telus.net) |
| Pat Mayne | [patmayne1@hotmail.com](mailto:patmayne1@hotmail.com) |
| Janice Hunter | [janicedhunter@gmail.com](mailto:janicedhunter@gmail.com) |
| Sharon Dahl | [sharondahlis@gmail.com](mailto:sharondahlis@gmail.com) |
| Ethan Swinburnson | [ethanswin@gmail.com](mailto:ethanswin@gmail.com) |
| Competition LOC Chair | Email can be found in competition announcement |